



**Lawrence Township Public Schools
Personnel and Administrative Services
2565 Princeton Pike
Lawrenceville, NJ 08648
(609) 671-5440
www.ltps.org**

Volunteer Form

To be submitted and approved prior to the commencement of volunteer activity.

NAME:	_____
ADDRESS:	_____
PHONE #:	_____
VOLUNTEER ACTIVITY:	_____
VOLUNTEER SIGNATURE:	_____
I have received a copy of policy 9180/R9180 (please initial here): _____	

<p>To be completed by PRINCIPAL, DIRECTOR or SUPERVISOR The above named volunteer is a: (check one)</p> <p>_____ Volunteer working with students</p> <p>_____ Volunteer Coach</p> <p>_____ Volunteer in a non-student activity</p>	<p>Additional paperwork that must accompany this form:</p> <ol style="list-style-type: none"> 1. Statement of Confidentiality. 2. Proof of a negative result of a recent (past 6 months) Mantoux TB test if working indoors for 20+ hours per month. 3. Anti-bullying training certificate from GCN.
Signature of Principal, Director or Supervisor	Date

****SEE NJ DEPARTMENT OF HEALTH EXEMPTIONS BELOW****

To be completed by PERSONNEL DEPARTMENT		
_____ Above named volunteer is approved		
_____ Above named volunteer coach is approved		
Signature of Director of Personnel & Administrative Services	Date	Expected Agenda Date

**New Jersey Department of Health Tuberculosis Program
Required Tuberculosis Testing in New Jersey Schools**

3. Teachers and Other Employees

A tuberculosis test shall be given upon employment to all newly hired employees (full-time and part-time), all student teachers, school bus drivers on contract with the district and other persons (e.g., volunteers) who have contact with students.

EXEMPTIONS:

Tuberculosis testing is not required for volunteers working with pupils (one on one or group) for less than 20 hours per month. **This exempts substitute secretaries.**

Tuberculosis testing is not required for new employees, student teachers and contractors of the district with a documented negative tuberculosis test result in the last six months or a documented positive tuberculosis test, regardless of when this test was done.

Tuberculosis testing is **not required** for a school employee transferring between school districts or from a non-public school within New Jersey with a documented tuberculosis test result upon his/her initial employment by a New Jersey school.

Employees, student teachers, contractors or volunteers who have contact with students and claim religious exemption cannot be compelled to submit to tuberculosis testing. In these instances, a symptom assessment must be done (TB-8 Form). If TB-like symptoms are reported, a physician must document that the employee, student teacher, contractor or volunteer does not have active disease. Each school district is responsible for determining the criteria essential to document a valid religious exemption.